**Task 2: Risk Management – Change Request Scenarios**

1. Mary Stewart has a family emergency and must leave the project. New WHS consultant required.
2. John Ng has fallen eight hours behind. Budget and timelines need adjusting.
3. Several agents have complained of lack of sufficient consultation. Address concerns in project plan.
4. Agents are not able to attend meetings/presentations and information briefs as scheduled. Reschedule and adjust planning.
5. Poor sales due to recent soft market resulted in a further budget cutback of 10%.
6. Technical issues force scheduled meetings to be delayed. Reschedule and adjust planning.
7. Budget cutbacks entail renegotiating deliverables or quality specifications with stakeholders.
8. Change required to roles within project team to suit special skills of team members.
9. WHS issue. For example, venue for information briefing etc. has been damaged by flooding and is unsafe.
10. Any contingency arising from the actual management of the project by project team members, such as timelines or deliverables needing to be renegotiated and adjusted, etc.