**BSBPMG522: Undertake Project Work**

**Task 1: Define Project & Develop Plan**

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| **Project Team Members** | **Cost** | **Possible Roles & Responsibilities & Deliverables** |
| Student 1 | $120/hr | \*Develop poster/s for staff employees\*Develop & deliver training\*create videos to illustrate professional conduct\*Develop flyers or other literature\*Develop a webpage\*Design social media approaches\*Develop & deliver presentations for employees/clients\*Design and/or deliver surveys to assess effectiveness of communications and assist with project evaluation\*Development of ethical charter |
| Student 2 | $120/hr |
| Student 3 | $120/hr |
| Student 4 | $120/hr |
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| Mary Stewart-WHS Consultant | $150/hr |
| John Ng (CPA – Accountant) | $150/hr |
| Pat Lee (Lawyer: Anti-Discrimination & Privacy Expert) | $150/hr |
| QA Person (assessor) – works external to team to preserve integrity, providing quality review as required in project planning. | $100/hr |